

**Request for Letters of Interest  
Solicitation #17-002  
Community Action Team (CAT)**

Solicitation Conference & Post Conference Opportunity to Submit Questions  
November 22 - 30, 2017

Questions and Answers

- 1. Question: Are for profit organizations eligible to apply if they are providing an EBP that no other organization is providing?**  
Response: Yes, for profit organizations can apply.
- 2. Question: Should a yearly budget be provided?**  
Response: Yes. Please provide an annual budget.
- 3. Question: Should start-up cost be included in the budget?**  
Response: Start-up cost can be noted in the budget as part of the \$750,000.
- 4. Question: What happens if the client has Medicaid?**  
Response: Behavioral health services will be provided by the CAT, any medical or specialty services are to be billed to Medicaid.
- 5. Question: What is the expected number of clients to be served?**  
Response: 75 youth.
- 6. Question: What is the average length of stay?**  
Response: There is no average length of stay for the CAT team. It depends on the child's recovery and needs.
- 7. Question: Per the Guidance Document the family should be served. Addressing the needs of the entire family can be expensive. Is that the expectation?**  
Response: Yes. The expectation is to serve the entire the family. The flexible funds should be used for the child.
- 8. Question: How should the flexible funds be noted?**  
Response: The flexible funds should be specific in the budget.
- 9. Question: The Guidance Documents mentioned using respite services? Will that be funded?**  
Response: Yes, respite services must be provided by the team or by using flexible funds to purchase as needed.
- 10. Question: Are the responses limited to 6 pages?**  
Response: The maximum is 15 pages, the RLI has been amended to reflect this.
- 11. Question: Should the direct operating cost line item be rolled up or detailed?**  
Response: The operating cost should be detailed, and not to exceed 10%.
- 12. Question: How many awardees are you planning to have?**  
Response: One

**13. Question: Documents stated there should be a .5 FTE nurse on the team. Do you know the reason?**

Response: This is the minimum staffing that is stated in the DCF CAT Guidance document. This does not mean that you should limit your proposal to that minimum. Your staffing should be guided by your proposed programing and the staff needed to effectively serve your clients.

**14. Question: We have clients that come to us with their own Psychiatrist. Can they continue with their own?**

Response: The psychiatric services will have to be from the CAT Team Psychiatrist or Psychiatric ARNP.

**15. Question: How should the applications be submitted? Stapled? Bound?**

Response: The application should be submitted in a manner that is best for each organization. We are requesting five (5) copies and one original.