



To: Provider Relations Specialists

From: Julie Lauder, Director of Provider Relations - Concordia Behavioral Health

CC: Magin Perez, COO – Concordia Behavioral Health
Silvia Quintana, CEO – Broward Behavioral Health Coalition
Grace Sub Laban, Director of Quality – Concordia Behavioral Health

A handwritten signature in blue ink, appearing to be "Julie Lauder", is positioned to the right of the "From:" field.

Date: April 18, 2014

RE: Policy Addendum - PR001 – Contract Accountability Review #14-01 Core Review Elements

Effective April 18, 2013, each of the following elements shall be considered Core Review Elements requiring review of Provider compliance as part of each Contract Accountability Review using the approved Review instrument:

1. Background Screening;
2. Staffing Requirements;
3. E-Verify;
4. Information Security;
5. HIPAA;
6. Client Confidentiality;
7. Whistleblower;
8. Incident Reporting;
9. Service Validation; and
10. Quality Assurance/Improvement Planning.

Omission of any of the above listed Core Review Elements must be authorized in writing by the Director of Provider Relations.

=====

The contents of this revision will be incorporated into **PR001 – Contract Accountability Reviews** on December 31, 2014.