



To: Silvia Quintana, CEO – Broward Behavioral Health Coalition, Inc.
Provider Relations Specialists

From: Julie Lauder, Director of Provider Relations - Concordia Behavioral Health

CC: Magin Perez, COO – Concordia Behavioral Health
BBHC/CBH DCF Team

A handwritten signature in blue ink, appearing to be "JL", is located to the right of the "From:" field.

Date: July 9, 2014

RE: Policy Addendum - PR001 – Contract Accountability Review #14-02 – Monitoring of Services

Pursuant to **PR001, Contract Accountability Reviews**, Concordia conducts annual monitoring of provider compliance via desk and/or onsite visits. The Scope of monitoring must include an assessment of the provider's administrative and/or programmatic compliance as determined necessary via the annual Risk Assessment, and include any applicable area identified as a Core Element (**PR001, Contract Accountability Review #14-01**).

Effective July 1, 2014, any provider funded via the Substance Abuse Prevention Treatment Block Grant (SAPTBG), or contracted to provide case management to Adult Mental Health clients shall receive an annual assessment of compliance utilizing the BBHC applicable monitoring tool.

SAPTBG

In collaboration with the Data and Billing Department, the Provider Relations Specialist shall include an assessment of the provider's utilization of funds to serve priority populations (e.g., pregnant women, women with children, parent/caregiver with children, IV drug users); the provider's compliance in reporting services; and an assessment of the provider's implementation and adherence to its policies and procedures and training requirements. The results shall be captured in the Contract Accountability Review Report.

Limited Mental Health – Assisted Living Facilities (LMH-ALF)

Effective July 2014, the Risk Assessment will consider Adult Mental Health case management as an increased risk. Furthermore, all Adult Mental Health case management providers will receive a Contract Accountability Review that specifically assesses the provider's compliance with chapter 394, Florida Statutes; chapter 429, Florida Statutes; and 58A-5.029(2)(3), Florida Administrative Code. The specific review elements are included in the **BBHC Mental Health Providers Serving Residents in Limited Mental Health Assisted Living** monitoring tool.



The completion of an annual review of compliance may be conducted via a desk or onsite review.

Omission of any of the above listed Core Review Elements or exceptions must be authorized in writing by the Director of Provider Relations.

=====

The contents of this revision will be incorporated into **PR001 – Contract Accountability Reviews** on December 31, 2014.

###